



**“Enabling Students to Accomplish their Academic Goal”**

**Student Partnership Agreement & Declaration of  
Authenticity**

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# 1 Introduction

This Student Partnership Agreement has been created for an agreed collaboration between Belmont College and each student.

This collaboration establishes our mutual sincerity at creating a super supportive environment and though it is not legally binding, this agreement is created to symbolise the basis on which relationships between Belmont College and each student is based.

## 1.1 Belmont College is committed to providing:

- High standards of teaching and support from all staff who encourage student independence, self-reflection and action planning.
- IT provision and staff engagement to support the Active blended learning model for students to optimise the active blended learning experience.
- Ensuring all students receive fair and equal treatment and are aware of their rights and responsibilities.
- Easy access and clear signposting to learning resources and support offered at Belmont College in conjunction with students' programmes of study. This includes access to advice and guidance on student support, student Wellbeing, finance and student development.
- High quality programmes, teaching and value for money.
- Opportunities for student participation regarding academic programme development and delivery at Belmont College.
- Influence and encouragement for students to supply all forms of feedback to the institution regarding their academic experiences at the College.
- Belmont College will review and develop its programmes to maintain standards, currency of curriculum and improve the student experience.
- Access to support for learning for students with specific needs, especially those relating to disclosed special needs and considerations.
- Access for students to activities that will heighten employability, personal and professional development.
- Belmont College will provide training to staff and students to get the most out of their learning and teaching.
- Belmont College will ensure to have clear and transparent guidelines on when and how feedback of submitted work will be made available as well as when responses to student queries and concerns can be expected.

- Belmont College will ensure clear information on programme costs, payment options and deadlines and an estimate of necessary additional costs is supplied effectively, efficiently and in a timely manner.

## **1.2 Students commit to:**

- Being accountable and responsible for their own learning, engagement and submission of assessment in their programme of study.
- Students will be responsible for submitting and attending all assessment activities.
- Formally enrolling and making prompt payment of fees and charges required by Belmont College
- Notifying Belmont College as soon as possible of any circumstances which may impede their ability to engage fully with their programme of study and any changes in their personal contact details.
- Encouraging and actively engaging with student representatives and providing feedback to Belmont College regarding their academic experience.
- Behaving suitably both in their learning environment and in the online/virtual space as well as outside College hours, so as not to damage the reputation of the Belmont College or adversely affect other students, Belmont College staff or the wider community.
- Always encourage respect, tolerance and being inclusive to all.

Following, understanding and abiding by the regulations and policies of Belmont College.

## 2 Belmont College Declaration of Authenticity Form



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### **Declaration of Authenticity Form**

Authenticity is the assurance that evidence of achievement produced by a learner is their own.

**In particular:**

- Students must not copy from another person or source (plagiarism) without appropriate referencing. This includes copying another student’s work (past or present) and copying from a website or book.
- Students must not accept too much guidance from any other person. This includes other students (past and present), caregivers, teachers or tutors.
- Students must not purchase pre-written work or hire any 3<sup>rd</sup> party to draft their assignments for them.

**By completing this form, I acknowledge that:**

- Any information and materials that are the work of others and included as part of my internal assessment submission(s), will be appropriately referenced.
- All other work submitted by me for internal assessment purposes is entirely my own.
- I understand that if authenticity is breached it will result in a Not Achieved grade for the assessment and further action will be taken by the Academic Misconduct Panel which might result in me being Terminated from the Programme.

<b>Student Name:</b>	
<b>Student ID Num:</b>	
<b>Student Programme &amp; Intake Year:</b>	
<b>Student Cohort:</b>	
<b>Student Signature &amp; Date:</b>	

**Students will not be able to have assessments graded unless this form has been returned. This form will be retained and stored on the student’s file.**

<b>Bellmont College Student Partnership Agreement &amp; Declaration of Authenticity</b>					
<b>Version</b>	<b>Date</b>	<b>Author(s)</b>	<b>Amendments</b>	<b>Approved by</b>	<b>Next review</b>
1	Mar 2023	EWV	New Document	Advisory Board	October 2024
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<b>Document context</b>	
This document relates to:	
<b>Document/Policy</b>	<b>Date/version</b>
Bellmont College Quality Assurance Handbook	Mar 2023 v1
Bellmont College Student Handbook	Mar 2023 v1
Bellmont College Academic Integrity & Misconduct Policy	Mar 2023 v1
Bellmont College Academic Appeal Policy	Mar 2023 v1
Bellmont College Complaint Policy and Procedure	Mar 2023 v1
Bellmont College Internal Verification Policy	Mar 2023 v1